

# Michigan Traditional Arts Apprenticeship Program

## APPLICATION FORM

You may fill out this form in the following ways: by printing out a blank form and hand-writing, by filling out the form digitally and printing a hard copy, or by filling out and submitting the form digitally. Please type or print in black ink.

### Instructions

It is important that you be specific. Use additional pages if necessary. Your information will be reviewed by panelists, who will select the awardees based on the information provided here and on the work samples and letters of support.

### Requirements

#### **Application Form**

The master artist should fill out, sign, and date Part 1. The apprentice should fill out, sign, and date Part 2.

#### **Support Materials**

Provide two letters of support in total from people who know you well, and who can provide information about one or both of you and the tradition you practice.

#### **Work Samples**

Include 5-10 images, audio or video clips, or physical objects that exemplify the work of the master. Provide the same for the work of the apprentice.

### Part 1 (to be completed by the Master Artist)

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Date and Place of Birth: \_\_\_\_\_

Website (if any): \_\_\_\_\_

Describe your tradition in 5 words or fewer (i.e. Hmong weaving, Finnish weaving, traditional percussive dance, etc.): \_\_\_\_\_



## Master Artist's Signature

I am willing to take on \_\_\_\_\_ as an apprentice according to the plans outlined in this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Tell us something about yourself as it pertains to this apprenticeship—ethnicity/cultural heritage, early childhood, early influences, residence, schooling, hobbies, occupation, etc.

Explain your background and experience in this tradition. How, where, when, and from whom did you learn? Have you taught others? Have you performed or participated in this tradition continuously since you learned?

How is this tradition regarded in your community? How many others practice this tradition?

How long have you known your apprentice? Have you worked together within this tradition before? In your opinion, how much does the apprentice already know about this tradition?



Tell us about the proposed apprenticeship and provide a work plan for the 7-month period (February – August). What techniques will you focus on? How often, when, and where will you and the apprentice meet? What do you plan to accomplish during these meetings? What will the apprentice be expected to do between meetings? What materials and supplies will you need?

**Part 2 (to be completed by the Apprentice)**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Date and Place of Birth: \_\_\_\_\_

Website (if any): \_\_\_\_\_

Describe your tradition in 5 words or fewer (i.e. Hmong weaving, Finnish weaving, traditional percussive dance, etc.): \_\_\_\_\_

**Apprentice's Signature**

I am willing to work with \_\_\_\_\_ as their apprentice according to the plans outlined in this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Tell us something about yourself as it pertains to this apprenticeship—ethnicity/cultural heritage, early childhood, early influences, residence, schooling, hobbies, occupation, etc.



How much experience do you have with this? Have you and the master worked together before? If so, for how long and what did you do?

Tell us why you want to learn this tradition.

What do you hope to accomplish during an apprenticeship? What are your future plans with the tradition?

#### Check List:

- Have you filled out all sections, part 1 and part 2?
- Did both master and apprentice **sign** and **date** the application?
- Support materials:** Did you provide support materials of 5 to 10 photographs of or actual pieces of each person's work? For audio and video samples, did you submit descriptions? Did you label all materials with your name?
- Did you provide **two letters of support**?

#### Send to:

**Nominations must be submitted each year by December 1st.**

Send the completed application form and all support materials to:

**Michigan Traditional Arts Apprenticeship Program**  
409 West Circle Drive  
Michigan State University Museum  
East Lansing, MI 48824

Or submit digitally:

Email the completed application form and support materials to [Msum.mtap@gmail.com](mailto:Msum.mtap@gmail.com)

For more information, call (517) 353-5526 or (517) 355-2370 or email us at [msum.mtap@gmail.com](mailto:msum.mtap@gmail.com).

Revised 09/2016

