Research Request

To better serve your research needs, please fill this form out and return to the Michigan State University Museum. This form can be submitted via FAX, e-mail, or can be mailed to:

Lynne Swanson
Collections Manager
**MSU Museum**
West Circle Drive, East Lansing MI 48824

Collection use is by appointment only. Research staff will contact you regarding a scheduled visit. A minimum of 48 hours notice is required to guarantee staff accommodation of your request.

Name (Please Print)    Title

Institution/Company

Street

City/State/Zip

Phone    Fax    e-mail

___ Student  ___ Intern  ___ Faculty/Staff  ___ Independent researcher  ___ Other ___________________________

Subject

Purpose of Research ________________________________________________________________

Projected length of visit/Collection use ____________________________________________

The museum reserves the right to charge a service fee of $25.00/hour for specialized staff assistance beyond an hour.

*I have read, understand, and express my intention to comply with the regulations governing the use of holdings of the Michigan State University Museum.*

Name (Please Print)    Signature    Date

East Lansing, Michigan USA 48824-1045 (517) 355-2370 FAX (517) 432-2846

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