MICHIGAN TRADITIONAL ARTS PROGRAM

Research Request

To better serve your research needs, please fill this form out and return to the Michigan State University Museum. This form can be submitted via FAX, e-mail, or can be mailed to:

Archivist
Michigan Traditional Arts Program Research Collections
302A Central Services
Red Cedar Lane, East Lansing MI 48824

Collection use is by appointment only. Research staff will contact you regarding a scheduled visit. A minimum of 48 hours notice is required to accommodate your request.

Name (Please Print)     Title

Institution/Company

Street

City/State/Zip

Phone    Fax   e-mail

__ Student   __ Intern   __ Faculty/Staff   __ Independent researcher   __ Other

Subject

Purpose of Research

Projected length of visit/Collection use

The museum reserves the right to charge a user fee of $25.00 per hour when the research visit requires very personalized staff assistance in excess of an hour. Given the university's directive that the museum become financially self-sufficient, this research fee helps to underwrite the staffing necessary to provide access to collections.

I have read, understand, and express my intention to comply with the regulations governing the use of holdings of the Michigan State University Museum, Michigan Traditional Arts Program Research Collections.

Name (Please Print)     Signature     Date