



Guidelines for Chaperones

Thank you for planning a visit to the MSU Museum! You will play a big role in making your students' visit to the MSU Museum fun, safe, and educational. Following these guidelines will help make that possible. If you have any questions, please talk to your group organizer, docent, or a museum staff member.

- ✓ Please stay with your students at all times.
- ✓ Keep your group together and focused on the exhibits or class assignment.
- ✓ Set an example for your group. Be interested, involved, and enthusiastic.
- ✓ Encourage questions and reactions from students.
- ✓ Ask students to speak at an "indoor level."
- ✓ Museum objects and specimens require special care and may be fragile. Please allow your students to touch only those exhibits designed for hands-on interaction. Ask a museum staff member if you are not sure.
- ✓ Taking photos is okay in most cases. If photography is *not* allowed, a sign will be posted.
- ✓ Food and drinks are not allowed in the Museum, except in the Education Station on the ground floor.
- ✓ Visit the Museum Store in small, supervised groups (6 people or fewer).
- ✓ If accommodations are needed, please contact Museum Education.

Please also note that Michigan State University regulations prohibit:

- Possession or use of alcohol, tobacco, drugs, fireworks, guns, and other weapons
- Violence of any kind
- Sexual harassment, sexual abuse, and other sexually inappropriate behavior
- Harassment in violation of the University Anti-Discrimination Policy
- Hazing and bullying (physical, verbal, or cyber-bullying)
- Misuse or damage of University property. Participants may be financially responsible for damage or misuse of University property.
- Use of cameras and other digital recording devices in showers, restrooms, locker rooms, and other areas where privacy is expected by participants

Thank you and enjoy your visit to the MSU Museum!